



**CLERK**

Shelli Johnson  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**GREEN TEAM/RECYCLING COMMITTEE MINUTES**

Wednesday, March 4, 2026  
2:00 p.m.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

**NOTES**

Members Present: Nikki Koons, and Eric Gustad

Members Absent: Janice McCraner

Others Present: Karla Smith-Kasten, Bay Area Recycling for Charity; Lisa Sagala, County Administrator/Controller; Julie Griffis, HR Generalist; and Shelli Johnson, County Clerk

The meeting was called to Order at 2:00 p.m. by Commissioner Koons

**NOTE – Items requiring Board Action are indicated in BOLD**

**PUBLIC COMMENT**

None.

**P.A. 69 RECYCLING UPDATE**

Karla Smith-Kasten, Bay Area Recycling, presented the Recycling Program Report of March, 2026. (APPENDIX A-1) The overall 2025 recycle total is 193,380 lbs more than what was collected in 2024. In the last three (3) years, the recycle total has increased 102%. The program is growing at a rate of approximately 33% per year. The bins in Onekama are being emptied three (3) times per week, not twice. There has been some social media disturbances regarding the Onekama site that have since been removed from Facebook.

**NEW BUSINESS**

Lisa Sagala, Administrator/Controller, presented the GFL Recycling Collection Services Contract with Manistee County. Based on the increase in tonnage being recycled, the contract price has changed. The current Fund Balance for the budget cycle will cover the expense for 2026. The increase for the remaining years of the contract will be budgeted for. GFL has been very accommodating and there haven't been any contamination issues. The GFL Contract needs to amend the site list by adding Bear Lake and Pleasanton Townships.

**Motion by Gustad, seconded by Koons to recommend the approval of the GFL Recycling Collection Services Contract with Manistee County, effective March 17, 2026. Ayes: All Absent: McCraner Motion Carried.**

**OLD BUSINESS**

**PART 115 MATERIALS MANAGEMENT PLANNING**

Ms. Smith-Kasten is the new Chairperson of the Materials Management Planning Committee. Each meeting will have goals and objectives. There will be a virtual option for the meetings and work sessions incorporated with the meeting schedule. The new Fiscal Year Agreement has been signed. Reimbursement has been made for the first year and first quarter of 2026.

**PA69 RECYCLING PROGRAM INFO CARD**

Ms. Smith-Kasten is updating her computer software to accommodate AI.

**OTHER ITEMS FROM COMMITTEE MEMBERS**

Commissioner Koons stated that the EGLE MMP webinars are full of great information.

Ms. Smith-Kasten is pleased with the amount of collection and the increase.

The meeting was adjourned at the Call of the Chair at 1:20 p.m.

\_\_\_\_\_  
Eric Gustad

\_\_\_\_\_  
Nikki Koons, Chairperson

\_\_\_\_\_  
ABSENT  
Janice McCraner



**CLERK**

Shell Johnson  
(231) 723 3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398 3504

**Board of Commissioners**

**CHAIRPERSON**

Jeffrey Dontz

**VICE-CHAIRPERSON**

Karen Goodman

Eric Gustad

Nikki Koons

Shayne Machen

Janice McCraner

Richard Schmidt

**MANISTEE COUNTY  
GREEN TEAM/RECYCLING COMMITTEE**

Wednesday, March 4, 2026  
2:00 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioners' Meeting Room

**AGENDA**

1. Call to Order
2. Public Comment
3. Karla Smith-Kasten - P.A. 69 Recycling Update
  - a. Recycling Program Report (APPENDIX A)
4. New Business
  - a. GFL Renewal (APPENDIX B)
5. Old Business
  - a. Updates regarding Part 115 Materials Management Planning
  - b. Update Manistee County Recycling Info Card
6. Other Items from Committee Members
7. Adjournment

**MANISTEE COUNTY GREEN TEAM  
RECYCLING PROGRAM REPORT  
Wednesday, March 4, 2026  
Appendix A- 1**

<b>CURRENT TOTALS:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>January</b>	<b>24,840</b>	<b>41,876</b>	<b>22,200</b>	<b>34,500</b>	<b>44,400</b>	<b>57,900</b>	<b>70,520</b>
<b>February</b>	<b>32,558</b>	<b>26,602</b>	<b>23,400</b>	<b>33,000</b>	<b>50,400</b>	<b>45,600</b>	
<b>March</b>	<b>36,154</b>	<b>39,720</b>	<b>31,000</b>	<b>37,500</b>	<b>36,000</b>	<b>50,100</b>	
<b>April</b>	<b>36,128</b>	<b>17,236</b>	<b>30,600</b>	<b>30,600</b>	<b>45,000</b>	<b>55,500</b>	
<b>May</b>	<b>37,744</b>	<b>35,030</b>	<b>35,220</b>	<b>39,900</b>	<b>57,320</b>	<b>76,500</b>	
<b>June</b>	<b>49,842</b>	<b>34,391</b>	<b>48,300</b>	<b>63,000</b>	<b>58,200</b>	<b>81,900</b>	
<b>July</b>	<b>47,580</b>	<b>51,706</b>	<b>48,300</b>	<b>70,800</b>	<b>80,400</b>	<b>110,400</b>	
<b>August</b>	<b>46,821</b>	<b>60,172</b>	<b>51,620</b>	<b>72,000</b>	<b>75,000</b>	<b>91,180</b>	
<b>September</b>	<b>51,892</b>	<b>29,649</b>	<b>35,700</b>	<b>47,400</b>	<b>54,900</b>	<b>78,360</b>	
<b>October</b>	<b>37,239</b>	<b>29,392</b>	<b>32,700</b>	<b>41,400</b>	<b>65,400</b>	<b>77,400</b>	
<b>November</b>	<b>33,958</b>	<b>37,277</b>	<b>35,400</b>	<b>50,700</b>	<b>46,540</b>	<b>67,100</b>	
<b>December</b>	<b>47,971</b>	<b>47,971</b>	<b>33,000</b>	<b>43,800</b>	<b>48,600</b>	<b>66,000</b>	
<b>TOTAL</b>	<b>492,727</b>	<b>422,695</b>	<b>427,440</b>	<b>564,600</b>	<b>664,560</b>	<b>857,940</b>	

**193,380 pounds more than 2024.**

**MANISTEE COUNTY GREEN TEAM  
RECYCLING PROGRAM REPORT  
Wednesday, March, 4, 2026  
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**Arcadia Township:** 5 Bins, GFL is picking up twice weekly.

**Bear Lake Township:** 4 Bins, GFL is picking up once weekly.

**Brown Township:** 2 Bins, picking up once weekly

**Cleon Township:** 2 Bins, pick up twice a week.

**Dickson Township:** 1 Bin, picking up once weekly. PCA trailer.

**Filer Township:** Nothing to report

**Manistee Township:** Nothing to report

**Maple Grove Township:** 3 Bins. GFL is picked up once weekly. PCA trailer

**Marilla Township:** Part of PA69, Nothing to Report

**Norman Township:** Nothing to Report

**Onkama Township:** 8 Bins, GFL is picked up <sup>3x's</sup> twice weekly. Issue Discussion

**Pleasanton Township:** 2 Bins, GFL is picked up once weekly.

**Springdale Township:** Part of PA69, Nothing to Report

**Stronach Township:** Nothing to report

**MANISTEE COUNTY GREEN TEAM  
RECYCLING PROGRAM REPORT  
Wednesday, March 4, 2026  
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**HHW** - Manistee, Mason, Oceana County HHW. Meeting on April 7., 2026

**Tire Event:** The Tire Event collected 2354 tires in 2026. Thank You Manistee County Conservation District

The Tire Grant hasn't come out yet.

**MTA** - The MTA meetings for 2026 will be starting March 25, 2025 in Bear Lake.

**Networks Northwest** No tentative date

**MRC Conference** The MRC Conference is May 11 through 13 in Kalamazoo. I plan to attend.

**Part 115: MMW/MMPC** The Last meeting was February 25, 2026. The next meeting is March 25, 2026 in Lake City.

**Grant:** Nothing to report

**Kaleva, Norman, Dickson (KND) School:** On Going. We are working on a garden program, helping composting food scraps from the cafeteria. This is a great opportunity to teach kids about not only gardening, but composting, zero waste circular economy.

**Armory Project:** I met with the new Seeds Director at the Armory to talk about doing a plastic project next summer also collaborating with Manistee Conservation District. More to come.

**Composting:** Attended a Zoom Series on HHW.

**EGLE Webinar:** EGLE has several educational series right now. Check the web page for more information

Manistee County PA69 Recycling Totals

January Totals	2020	2021	2022	2023	2024	2025	2026	July Total	2020	2021	2022	2023	2024	2025	2026
Arcadia	7480	9128	3600	4800	5100	8400	9600	Arcadia	9765	10470	12900	17400	18300	20,400	
Bear Lake	0	0	0	3900	5700	9000	10200	Bear Lake	0	0	0	7200	13200	10,200	
Brown	4176	5079	2700	3300	2400	5400	4200	Brown	4096	3487	3900	3600	3300	8,100	
Cleon	2873	3807	1500	3000	3000	6300	6000	Cleon	2027	2513	3000	4200	4500	5,700	
Dickson	0	1119	1800	1800	4500	3000	2400	Dickson	0	981	2400	1800	2400	3,000	
Maple Grove	5759	7617	3300	4800	5400	6600	5400	Maple Gro	4739	6614	5700	5700	8700	10,500	
Onokama	11420	12171	9300	10500	9900	15300	30,300	Onokama	24511	24384	20400	26400	25200	45,600	
Pleasanton	0	0	0	2400	5700	3900	2400	Pleasanton	0	0	0	4500	4800	8,900	
Springdale	3132	2955	0	0	0	0	0	Springdale	2442	3343	0	0	0	0	
	34840	41876	22200	34500	44400	67900	70,520		47580	51708	48300	70900	80400	110,400	
February Totals	2020	2021	2022	2023	2024	2025	2026	August To	2020	2021	2022	2023	2024	2025	2026
Arcadia	6318	5431	4500	3900	6000	7200		Arcadia	10266	14497	11000	15300	15600	18,900	
Bear Lake	0	0	0	4500	8700	6900		Bear Lake	0	0	0	9000	11700	9600	
Brown	3910	3078	2700	2700	3800	4800		Brown	3312	5443	4200	4800	4500	4200	
Cleon	2533	1987	2100	3600	6600	5100		Cleon	2583	3227	2400	5400	4800	7200	
Dickson	0	604	1200	1200	2700	2100		Dickson	0	2126	2100	3000	2700	2280	
Maple Grove	5453	3673	3300	5400	6600	5400		Maple Gro	4938	7587	6900	7200	7500	7800	
Onokama	11647	9225	9900	8700	12600	11400		Onokama	17141	23949	25020	21900	22200	42300	
Pleasanton	0	0	0	300	3300	2700		Pleasanton	0	0	0	5400	6000	6900	
Springdale	2897	0	0	0	0	0		Springdale	2583	0	0	0	0	0	
	32558	24298	23400	33000	50400	46600			46821	56829	51720	72000	75000	99,180	
March Totals	2020	2021	2022	2023	2024	2025	2026	September	2020	2021	2022	2023	2024	2025	2026
Arcadia	6972	9141	6300	5700	4800	7500		Arcadia	15135	9610	7500	8400	10800	13800	
Bear Lake	0	0	0	4800	7200	7200		Bear Lake	0	0	0	7200	8100	10800	
Brown	4185	4152	3300	3600	3000	4800		Brown	4902	1800	3000	3300	3300	1920	
Cleon	3134	3118	2400	3000	2700	5400		Cleon	3777	1274	2100	3600	8000	4800	
Dickson	0	1318	1800	1500	3800	2100		Dickson	0	649	4200	2400	1500	2220	
Maple Grove	6280	6227	4500	600	5100	6900		Maple Gro	7309	2830	14400	13500	7500	8400	
Onokama	12356	12452	12000	10200	7200	13200		Onokama	16992	12481	14400	13500	14400	31800	
Pleasanton	0	0	0	2700	2400	3000		Pleasanton	0	0	0	3300	3300	10800	
Springdale	3227	31418	0	0	0	0		Springdale	3777	1005	0	0	0	0	
	36154	39520	30300	37500	36000	50100			37239	29649	35700	46270	54900	78360	
April Totals	2020	2021	2022	2023	2024	2025	2026	October 1	2020	2021	2022	2023	2024	2025	2026
Arcadia	8316	3741	6900	5700	6900	9900		Arcadia	9143	876	7200	7800	11,400	11,700	
Bear Lake	0	0	0	6300	7200	7200		Bear Lake	0	0	0	5700	9000	11,400	
Brown	3990	2795	3300	2700	3300	4500		Brown	4064	2492	2400	3300	6000	4800	
Cleon	2968	1027	2400	3600	4200	4800		Cleon	2832	1674	2700	4200	5400	6000	
Dickson	0	945	1200	2400	2400	2100		Dickson	5977	1158	2100	2100	2700	3000	
Maple Grove	5873	2494	4800	5400	6300	9000		Maple Gro	2931	4253	5700	5400	8400	8400	
Onokama	11967	4987	12000	9300	11100	15000		Onokama	12191	8810	12000	9900	18,000	27,300	
Pleasanton	0	0	0	2100	3600	3000		Pleasanton	0	0	0	3000	4500	4800	
Springdale	2891	1248	0	0	0	0		Springdale	1829	0	0	0	0	0	
	38128	17236	30600	37500	45000	55,000			37239	26392	32700	41400	65,400	77,400	
May Totals	2020	2021	2022	2023	2024	2025	2026	November	2020	2021	2022	2023	2024	2025	2026
Arcadia	9240	8459	7500	4800	10200	12300		Arcadia	8277	10187	6800	7200	7,800	10,500	
Bear Lake	0	0	0	6300	9000	11700		Bear Lake	0	0	3600	6600	7200	8400	
Brown	4106	3780	3900	3000	3600	6300		Brown	3823	2982	2400	3300	3900	4800	
Cleon	2841	2820	2400	5100	3300	4804		Cleon	3547	2289	2700	3600	5840	5100	
Dickson	0	951	1920	2400	2720	3000		Dickson	0	1557	2100	2100	2200	1800	
Maple Grove	6158	4940	6000	5400	8100	8700		Maple Gro	5518	4754	5700	5700	5700	7200	
Onokama	12319	11280	13500	9300	16800	24000		Onokama	11038	13032	12300	12300	10,800	26,400	
Pleasanton	0	0	0	3600	3600	5700		Pleasanton	0	0	0	3000	3300	3900	
Springdale	3080	2820	0	0	0	0		Springdale	2757	2616	0	0	0	0	
	37744	35030	35200	39900	57320	78500			49971	37277	35400	50700	46,540	68,100	
June Totals	2020	2021	2022	2023	2024	2025	2026	December	2020	2021	2022	2023	2024	2025	2026
Arcadia	13510	7570	12000	13800	12900	15000		Arcadia	12323	4315	4500	7200	7,800	7,200	
Bear Lake	0	0	0	9900	8700	10800		Bear Lake	0	0	4500	6600	6900	7800	
Brown	4504	2192	4800	5100	3300	3300		Brown	5093	2417	2700	3300	4500	4200	
Cleon	3241	2192	2400	3600	2400	6600		Cleon	3819	1331	3300	3600	6000	3000	
Dickson	0	738	2100	2700	3600	2400		Dickson	0	1026	1800	2100	4500	2400	
Maple Grove	6667	4129	7500	7200	7200	7200		Maple Gro	7640	3852	5100	5700	6000	6600	
Onokama	18463	14617	19500	15900	16200	28200		Onokama	15277	6385	11100	12300	12,000	28,200	
Pleasanton	0	0	0	5100	3600	8400		Pleasanton	0	1318	0	3000	3300	3600	
Springdale	3457	2192	0	0	0	0		Springdale	3819	0	0	0	0	0	
	49842	34391	48300	63300	58200	81900			47971	20844	33000	43800	48,600	66,000	

Prepared by Bay Area Recycling for Community - Kara Smith-Kasten Recycling Coordinator

## Recycling Program Interlocal Agreement

### Recitations

██████████ County, as required by P.A. 641, 1978 as amended. Has adopted a Solid Waste Management Plan on June 16, 2009.

██████████ Township, by resolution, also adopted the ██████████ County Solid Waste Management Plan for addressing the solid waste issue of the County.

██████████ County, and ██████████ Township are responsible for the funding and providing recycling, composting, and hazardous waste collection programs in ██████████ County, as stated in the plan.

P.A. 138 of 1089, as amended by PA 69 of 2005 allows by resolution of the County Board of Commissioners, the imposition of a surcharge on households within the County up to a maximum of \$25.00 fee per improved property to provide for waste reduction program for the collection of consumers recyclable material, as defined in Act 641, P.A. 1978, as *household hazardous waste, tires, batteries, and yard clippings*.

Adequate funding is necessary for a continued recycling program plan with the County Solid Waste Plan.

The Revenues Collected for this program are held with the County Treasurer and are used solely to cover the cost of recycling in those participating townships.

### Defining Roles

██████████ County's responsibility is to manage the finances and manage the program (Recycling Coordinator). The County is also required to provide a recycling carrier to maintain recycling bins and transport the recyclable materials to the recycling center. The County will also provide site monitors to check the sites for non-recycling materials and keep the area clean and tidy and report to the Recycling Coordinator. The Recycling Coordinator will report to the Green Team. The education of residents, students and township representatives will also be handled by the Recycling Coordinator. The recycling coordinator will assist the County with grants to help the townships to improve site(s) as deemed necessary by the County.

The Township's responsibility is to provide an appropriate site for the recycling bins. The township is responsible for keeping the recycling area mowed, clear of snow, mud, and having a road that does not impair the truck(s) access to the bins for service. Each site must have the capability to accommodate a minimum of 5 bins. The site location must be approved by the county to be deemed appropriate.

If the township wishes to change the location of the recycling site, any cost incurred to move the bins to a new location and notify the residents of the change in location will be the responsibility of the township.

If your township chooses not to have recycling bins in your community, and is part of PA 69, the responsibility falls on the township to have an agreement with the adjacent township/village in which they agree to share bins. That adjacent township/village must participate in PA 69. You are also required to help educate your residents about where they will be taking their recycling location(s). There must also be an agreement with the adjacent township in which they agree to share bins. The interlocal agreement between adjacent townships must be shared with the county.

For Any changes to the original site location, for any reason, a 60 day notice will need to be provided to the county and recycling coordinator for approval.

### **Statement of Agreement**

Based on the above, ██████████ County and ██████████ Township hereby agree to impose and collect by the County Treasurer of an annual surcharge of \$18.00 per improved parcel to cover the cost of waste reduction program(s) and collect consumers recyclable material as defined by Act 641, P.A. 1978. All funds to be collected will be administered by ██████████ County to develop, implement and administer a recycling program in accordance with State Statutes and ██████████ County Solid Waste Management Plan. ██████████ County reserves the right to adjust the fees as necessary with the proper and timely notification to the necessary unit. The Term of this agreement is 2 years, starting January 1, 2025 through December 31, 2026

This agreement may also be revoked and / or amended based on new regulations that are currently not defined at the time of agreement's implementation. In any other case, the township and / or county may withdraw from the contract with a 180 days written notice of the end of the fiscal year.

\_\_\_\_\_, Chairperson  
\_\_\_\_\_, County Board of Commissioners

\_\_\_\_\_, Supervisor  
\_\_\_\_\_, Township

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by Karla Smith-Kasten, \_\_\_\_\_ County Recycling Coordinator